

WELLS RURAL ELECTRIC COMPANY

Adopted: March 1976

Reviewed: September 17, 2019

Revised: September 17, 2019

RULE NO. 3

MEMBERSHIP CERTIFICATION AND APPLICASITON FOR NEW SERVICE

A. Membership

1. All applicants taking service from Wells Rural Electric Company shall become a member of the company. Membership will be effective upon providing the company with the pertinent information as set forth:
 - a. name of applicant and/or spouse or co-applicant
 - b. an IRS tax identification number
 - c. any of the following:
 1. government issued identification
 2. driver's license
 3. any other number unique to the applicant.
2. Memberships shall be issued only in the name of applicant as stated on the application or Line Extension Agreement.
3. Membership will include participation in the company's round-up program in support of the Next Dollar Foundation.
 - a. Members may opt-out of the round-up program by submitting a written form to the company.
4. All new members shall pay a onetime \$25.00 new member setup charge.

B. Application for New Service

1. Each applicant for new service will be required to provide the company with the following information:
 - a. name of applicant and/or spouse or co-applicant or business occupying premises to be served;
 - b. whether applicant is an individual, partnership, association, corporation, or government agency;
 - c. date of application;
 - d. location of premises to be served;
 - e. date applicant will be ready for service;
 - f. whether the premises have been heretofore served;

- g. address to which bills are to be mailed or delivered;
 - h. capacity of applicant-owner, tenant, agent, or other (specify) for premises to be served;
 - i. amperage rating of panel serving premise
 - j. phone numbers including home, mobile, work and fax, if applicable;
 - k. email address
 - l. such information as the company may reasonably require as approved by the company.
2. Purpose:

The request for service does not bind the applicant to take service for a period of time longer than that upon which the rates and minimum charge of the applicable rate schedule is based: neither does it bind the company to serve except under reasonable conditions.

3. Individual Liability for Joint Service

Two or more parties who join on one application for service or Membership Certificate shall be jointly and severally liable for proper use of the company's service and for payment of bills and shall be billed by means of single periodic bills.

4. Change in Member's Equipment or Operations

A member making any material change in the size, character, or extent of the equipment or operations for which the company's service is utilized shall immediately file with the company a new application covering such change of service.

5. Connection of Service

The company will endeavor to connect electric service as soon as possible, at the company's discretion, after an application for service has been received; however, it will not be required to connect a service on the day the application is received if the connection cannot be scheduled during regular working hours for that day. Should a connection be required during a period other than regular working hours, defined by the company as Monday through Thursday 6:00 a.m. to 3:00 p.m. (excluding weekends, holidays and any such day observed by the company as such) at a member's request, the member will be required to pay actual costs associated with the connection, which have been established at a minimum charge for a connection under normal conditions, after hours, as defined in the Fee Schedule.